**Appendices**

**Appendix 1**

***A sample of how to fill out the diary:***

**MINISTRY OF HEALTH OF THE REPUBLIC OF BELARUS**

**EDUCATIONAL INSTITUTION**

**"GOMEL STATE MEDICAL UNIVERSITY"**

**DEPARTMENT OF POLYCLINIC THERAPY AND GENERAL MEDICAL PRACTICE**

 **DIARY**

**ON MEDICAL POLYCLINIC PRODUCTION PRACTICE**

**STUDENT OF THE IV YEAR \_\_\_\_ GROUP**

**NAME**

**SURNAME**

**THE TIME OF THE INTERNSHIP**

**from "\_\_"\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_.**

**to "\_\_"\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_.**

**PLACE OF INTERNSHIP**

 **country, year.**

***1. Work as a general practice assistant***

|  |  |  |
| --- | --- | --- |
| Date and time of operation | Contents of work | Notes. Signed head of practice |
| 01.078:00–9:00 | Attended the weekly production meeting of the 1st therapeutic department of UGCGP Branch No. 1. |  |
| 9:00-12:00 | He saw outpatients as an assistant to a general practitioner. All in all he saw 10 patients, 6 of them with diseases (3 primary and 3 repeated patients); 4 patients had preventive examinations, 2 of them were dispensary patients (the passport data, objective status, diagnosis, as well as treatment and diagnostic assignments of primary patients should be indicated, and their ability to work should be evaluated; when repeated patients come to him, the diary should indicate the disease dynamics, make necessary correction of treatment measures, determine additional diagnostic measures. |  |
| 12:00–13:00 | Visited 2 house calls, made 2 active visits (the patients examined are described similarly to outpatient appointments). Prescribed 10 prescriptions (give specific examples), filled out health record sheet, gave referrals for tests (give number and name of laboratory tests). Had a talk with patients about the dangers of smoking. |  |

***2.Work in the prevention department***

(1 day of 6 hours)

|  |  |  |
| --- | --- | --- |
| Date and time of operation | Contents of work | Notes. Signed head of practice |
| 19.07.8:00–9:00 | Familiarized with the main functional units of the prevention department (indicate which ones), the documents governing the general clinical examination, preliminary and periodic medical examinations, medical documentation available in the department. |  |
| 9:00–11:00 | Conducted preventive examinations: preliminary - 6 people, including 2 entering vocational school, 4 newcomers to work with hazardous production conditions; preventive - 4 patients. The following examinations were prescribed: ECG - 10 persons, fluorography - 8 persons, blood chemistry - 6 persons, FGDS - 2 persons, etc.). Medical cards, referrals and certificates to the vocational school were issued. |  |
| 11:00–12:30 | Received patients in the pre-doctor's office. Measured BP in 10 patients; took ECG in 5 patients, gave ECG report in 3 patients (describe results of ECG study in several patients). |  |
| 12:30–13:00 | He gave a health education lecture on "Diet Therapy in Diseases of the Gastrointestinal Tract. |  |

1. ***Work in the rehabilitation department***
2. (1 day of 6 hours)

|  |  |  |
| --- | --- | --- |
| Date and time of operation | Contents of work | Notes. Signed head of practice |
| 21.07.8:00 –10:00 | He became acquainted with the main functional subdivisions of the rehabilitation department, documents regulating the work of doctors: a rehabilitation therapist, an exercise therapist, a day care doctor, as well as the main medical documentation of the department - the control list of visits, the individual program of rehabilitation. |  |
| 10:00 –13:00 | He received patients as an assistant to a rehabilitation therapist: he examined 5 patients, gave each patient an individual rehabilitation program (the patient's passport data, their diagnoses, and the main stages of their rehabilitation should be specified) |  |

***4. Работа в отделении дневного пребывания***

(1 день по 6 часов)

|  |  |  |
| --- | --- | --- |
| Date and time of operation | Contents of work | Notes. Signed head of practice |
| 23.07.8:00–13:00 | Received 6 patients as a day care physician's assistant, 4 of whom were newly admitted patients. The patients were examined, the patient cards of the day care center were filled out (passport data, diagnosis, prescribed therapeutic and diagnostic) |  |

**Appendix 2**

***The form of the report on the study and research work:***

Name of the theme of the work

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Short abstract (scope of work, main conclusions, practical importance)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The results of the work are reported (to doctors of the department, outpatient clinic, hospital, at the student conference, etc.)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Score \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of the internship supervisor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Note:*

Students receive an assignment for educational and research work before the beginning of the practical training from the teacher of the supervising department, responsible for its implementation.

The report on the work is submitted in the form of an abstract and handed over to the teacher of the department 5 days before the date assigned by the university differential credit for industrial practice.

**Appendix 3**

***Health education for the student***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date of event | Title of the lecture, talk | Number of attendees | A brief review direct supervisor practice | Sync by |
| 2.07 | A lecture on healthy lifestyles | 10 people |  |  |
| 18.07 | A talk was heldabout risk factors of cardiovascular diseases | 5 people |  |  |

*Note:*

1 Students receive an assignment to conduct health education work from the responsible faculty member in the department before the start of the internship.

2 During the practice, the student must give at least two lectures or talks.

3 Texts of lectures and talks must be reviewed by the supervising teacher of the department.

4. The texts of lectures and talks must be submitted to the department a few days before the date of the differential credit for the internship.

**Appendix 5**

***MEDICAL POLYCLINIC INTERNSHIP REPORT***

 ***STUDENT***

IV course \_\_\_\_\_\_\_\_\_\_\_\_\_\_ group , working in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of types of work** | **Norms** | **Done** | **The amount of work performed** |
| **Total** | **Self** |
| Name of types of work | 150 | 150 | 75 |  |
| Conducted home visits | 30 | 30 | 15 |  |
| Completed medical records for outpatients | 100 | 100 | 75 |  |
| Filled out lists and certificates of temporary disability | 20 | 20 | 15 |  |
| Prescriptions written | 100 | 100 | 70 |  |
| Measured BP | 100 | 100 | 100 |  |
| Recorded ECG | 10 | 10 | 10 |  |
| ECG transcribed | 10 | 10 | 5 |  |
| Referrals to inpatient care, diagnostic rooms, and related specialists | 10 | 10 | 5 |  |
| Referrals for sanatorium treatment, sanatorium treatment cards issued | 6 | 6 | 4 |  |
| Conducted emergency room duty | 1 | 1 | 1 |  |
| Individual rehabilitation programs have been drawn up and documented | 1 | 1 | 1 |  |
| Conducted preventive examinations, examined people | 15 | 15 | 10 |  |
| Preventive work:-conducted conversations-lectures-Published a health bulletin | 4/2 | 4/2 | 4/2 |  |

Student signature

Signature of the manager

***REVIEW OF INTERNSHIP SUPERVISORS***

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of the Chief Physician of the LPU

Signature of the direct supervisor of the internship

Signature of the teacher-mentor of the internship

M.P.

institutions

 «\_\_\_»\_\_\_\_\_\_\_\_\_\_\_20\_\_г.

*Note:*

In the review should reflect the following indicators of the student's work during the internship:

- the level of theoretical training;

- mastery of practical skills;

- knowledge of the formulation of the most commonly used medicines;

- implementation of the basics of deontology (the authority of the student among patients, the relationship of the student with patients, their relatives and staff);

- performance of assignments on UIRS and sanitary-educational work